

MENTOR REFERENCE CHECK FORM

GENERAL INFORMATION FOR COORDINATORS - When you contact an applicant's personal references, remember that the applicant selected them for the positive impression she thought they would give. Nonetheless, take this task of checking references seriously. References sometimes reveal critical information about applicants. Please introduce yourself, provide your church/community group name, and explain briefly why you are doing the reference check. It is helpful to include a sentence or two about One by One and the applicant's relationship to the ministry. Please be sure to thank the reference when you are finished.

DATE OF REFERENCE CHECK _____

APPLICANT'S NAME _____

APPLICANT'S CONTACT INFO _____

REFERENCE NAME _____

REFERENCE CONTACT INFO _____

RELATIONSHIP (circle one) PERSONAL FRIEND PASTOR BUSINESS

1. How long have you and _____ (the applicant) known each other?

2. How would you describe her personal characteristics?

3. How does she relate to other adults?

4. How would you say she relates with babies and very young children?

5. Can you relate any problems or conditions that you think might interfere with the applicant's ability to mentor and interact with an expectant or new mom?

6. Is there any reason this person would not be a positive role model and mentor for an expectant or new mother?

7. Is there any other pertinent information concerning the applicant's ability to be a volunteer mentor that you would like share?

Coordinator Name: _____

Coordinator Email: _____